



# Using SAP: An Introduction to SAP for Beginners and End Users; Learn SAP

*Olaf Schulz*

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## **Using SAP: An Introduction to SAP for Beginners and End Users; Learn SAP** Olaf Schulz

Don't get trapped in a thicket of confusing IT terms and explanations: Consult this single resource written for you, the SAP user! You'll find detailed steps and screenshots that walk you through the processes you need to do your job: logging on to the system, navigation and maintenance, creating reports, printing, and so much more. Whether you're entering data, using SAP software on a daily basis, or need a foundational knowledge of navigating the SAP system, this book will get you comfortable in no time.

- \*Learn to easily navigate the SAP system
- \*Work with SAP components step by step
- \*Includes many examples and detailed SAP illustrations
- \*2nd updated edition

### **Clear explanations**

Whether you need descriptions of what the SAP software does, or clear step-by-step instructions, this book will get you familiar with SAP without fuss or confusion.

### **Screenshots from the SAP system**

If you're a visual learner, you'll benefit from the numerous screenshots throughout the text, that show you that you're on the right path.

### **Case studies**

Once you understand the steps, get a better understanding of how SAP software is used to solve real-world business problems.

- \*Log on/off
- \*System navigation
- \*Master data and system layout
- \*Automating tasks
- \*Reporting
- \*Office administration tasks
- \*Printing
- \*Using help functions
- \*Working with SAP components

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